



## MINUTES

### COFFS HARBOUR CITY COUNCIL ORDINARY COUNCIL MEETING COUNCIL ADMINISTRATION BUILDING CNR COFF AND CASTLE STREETS, COFFS HARBOUR ON THURSDAY, 8 JULY 2021 AT 5.00PM

**PRESENT:** Cr Denise Knight, Cr Michael Adendorff, Cr Paul Amos, Cr John Arkan, Cr George Cecato, Cr Keith Rhoades, Cr Tegan Swan (via video link), Cr Sally Townley (via video link)

**STAFF:** General Manager, Director Sustainable Infrastructure, Director Sustainable Communities, Acting Director Business Services and Executive Assistant

**LEAVE OF ABSENCE** Nil

## OPENING OF ORDINARY MEETING

The meeting commenced at 5.00pm with the Mayor, Cr D Knight in the chair.

## ACKNOWLEDGEMENT OF COUNTRY

We respectfully acknowledge the traditional custodians of the land on which we meet, the Gumbaynggirr people, who have cared for this land since time immemorial. We pay our respects to their Elders, past, present and emerging, and commit ourselves to a future with reconciliation and renewal at its heart.

## STATEMENT IN RELATION TO RECORDING OF MEETINGS

The Mayor reminded the Chamber that the meeting was to be recorded and live audio streamed, and that no other recordings of the meeting would be permitted.

## PROCEDURAL MOTION

### 2021/142 RESOLVED (Cr Denise Knight / Cr George Cecato)

That the declarations of interest be moved forward and considered prior to the public forum commencing.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**PUBLIC FORUM COMMENCED AT 5.00PM**

<b>Speaker</b>	<b>Item</b>
Nicola Johnstone	Against – SC21/39 Proposed Regional Athletics Centre – Stakeholder Workshop Report
Andrew Woodward (North Coast Football)	Against – SC21/39 Proposed Regional Athletics Centre – Stakeholder Workshop Report

**DISCLOSURE OF INTEREST**

<b>Councillor</b>	<b>Items</b>	<b>Type of Interest</b>
Cr Michael Adendorff	BS21/37 Sale of Council Property at 215A Harbour Drive, Coffs Harbour	Non-Pecuniary - Less Than Significant Conflict as he has property interests.
Cr Michael Adendorff	BS21/38 Sale of Council Property at 2 Castle Street, Coffs Harbour	Non-Pecuniary - Less Than Significant Conflict as he has property interests.
Cr Michael Adendorff	BS21/39 Addendum to Sale of Council Property at 2 Castle Street, Coffs Harbour	Non-Pecuniary - Less Than Significant Conflict as he has property interests.
Cr Keith Rhoades	SC21/36 2021/2022 Building Together: Community Infrastructure Grants Program	Pecuniary interest as he is a Director of Sawtell Golf Club.

**APOLOGIES**

No apologies

**LEAVE OF ABSENCE**

No requests for leave of absence.

**CONFIRMATION OF MINUTES****2021/143 RESOLVED (Cr John Arkan / Cr Paul Amos)**

That the minutes of the Ordinary Meeting held on 24 June 2021 be confirmed.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**DIRECTORATE REPORT – SUSTAINABLE COMMUNITIES****SC21/39      PROPOSED REGIONAL ATHLETICS CENTRE – STAKEHOLDER WORKSHOP REPORT****EXECUTIVE SUMMARY**

In July 2019, Council resolved to support in principle the establishment of a Regional Athletics Centre (RAC) and to undertake a site selection investigation on identified sites.

At its meeting of 10 September 2020, Council considered the site selection report prepared by strategic sports planning specialists Xypher Consulting. Two sites, Bruce Barnier Oval and York Street Oval, were investigated in detail and Council resolved to place the site selection report on public exhibition.

Following public exhibition of the site selection report, Council further considered the issue on 10 December 2020 and resolved to defer the matter until a workshop with stakeholders could be held in early 2021. Locale Consulting were engaged to undertake the workshop.

Following substantial consultation with stakeholders, it is acknowledged that there is a clear need and support for a Regional Athletics Centre in Coffs Harbour. However, it is also apparent that the two sites investigated (York Street Oval and Bruce Barnier Oval), each produce significant issues for the existing user groups, and a compromise is unlikely to be achieved without prioritising significant capital expenditure for relocating the existing user (other sports), prior to being able to direct any funding towards athletics.

Accordingly, in recognising this strong stakeholder feedback, it is recommended that Council consider a move towards establishing a purpose built Regional Athletics Centre at a greenfield site, where the needs of the regional athletics centre are prioritised, without any compromise from either athletics or existing user groups.

**MOTION (Cr Sally Townley / Cr Tegan Swan)**

That Council:

1. Note the Regional Athletics Centre – Consultation Report from Locale Consulting (Attachment 1).
2. Acknowledge that the significant issues for existing user groups at each of the sites investigated (York Street Oval and Bruce Barnier Oval) and that these are unlikely to be resolved without significant capital investment in relocating the incumbent sports in the first instance.
3. Investigate Council owned greenfield site options including Coffs Coast Sport and Leisure Park and adjacent leased areas for a Regional Athletics Centre and consider the allocation of \$40,000 at the next quarterly budget review to progress site selection and preliminary concept planning.
4. Consider a further report with a recommended greenfield site location and assessment which includes comparative analysis with Coffs Coast Sport and Leisure Park.
5. Write to all stakeholders involved in the various stages of consultation to confirm Council's decision.
6. Seek a formalised commitment from Oztag for continued use of Coffs Harbour Stadium Sports fields.
7. Liaise with the State Government in the hope of identifying State Government controlled lands suitable for a synthetic athletic facility.

**AMENDMENT****(Cr Keith Rhoades / Cr George Cecato)**

That Council:

1. Note the Regional Athletics Centre – Consultation Report from Locale Consulting (Attachment 1).
2. Acknowledge that the significant issues for existing user groups at each of the sites investigated (York Street Oval and Bruce Barnier Oval) and that these are unlikely to be resolved without significant capital investment in relocating the incumbent sports in the first instance.
3. Investigate Council owned greenfield site options, including adjacent leased areas of the Coffs Coast Sport and Leisure Park for a Regional Athletics Centre and consider the allocation of \$40,000 at the next quarterly budget review to progress site selection and preliminary concept planning.
4. Consider a further report with a recommended greenfield site location and assessment which includes comparative analysis with Coffs Coast Sport and Leisure Park and the adjacent leased areas currently allocated to sporting activities.
5. Exclude York Street Oval from consideration of the Regional Athletics Centre.
6. Write to all stakeholders involved in the various stages of consultation to confirm Council's decision.
7. Liaise with the State Government in the hope of identifying State Government controlled lands suitable for a synthetic athletic facility.

Cr Adendorff gave notice of a Foreshadowed Amendment.

**For:** Crs Arkan, Cecato and Rhoades

**Against:** Crs Knight, Adendorff, Amos, Swan and Townley

The **AMENDMENT** on being put to the meeting was **LOST**.

Cr Adendorff's Foreshadowed Amendment was brought forward as follows:

**AMENDMENT****(Cr Michael Adendorff / Cr John Arkan)**

1. To select Coffs Coast Sports and Leisure Park, including adjacent leased areas, if available as the site for the future Regional Athletics Centre.
2. To receive a report to consider options for funding the existing and proposed facility in that location.
3. Liaise with State Government for identifying sources of State Government funding.

**For:** Crs Adendorff and Arkan

**Against:** Crs Knight, Amos, Cecato, Rhoades, Swan and Townley

The **AMENDMENT** on being put to the meeting was **LOST**.

**MOTION****2021/144 RESOLVED (Cr Sally Townley / Cr Tegan Swan)**

That Council:

1. Note the Regional Athletics Centre – Consultation Report from Locale Consulting (Attachment 1).
2. Acknowledge that the significant issues for existing user groups at each of the sites investigated (York Street Oval and Bruce Barnier Oval) and that these are unlikely to be resolved without significant capital investment in relocating the incumbent sports in the first instance.
3. Investigate Council owned greenfield site options including Coffs Coast Sport and Leisure Park and adjacent leased areas for a Regional Athletics Centre and consider the allocation of \$40,000 at the next quarterly budget review to progress site selection and preliminary concept planning.
4. Consider a further report with a recommended greenfield site location and assessment which includes comparative analysis with Coffs Coast Sport and Leisure Park.
5. Write to all stakeholders involved in the various stages of consultation to confirm Council's decision.
6. Seek a formalised commitment from Oztag for continued use of Coffs Harbour Stadium Sports fields.
7. Liaise with the State Government in the hope of identifying State Government controlled lands suitable for a synthetic athletic facility.

**For:** Crs Knight, Amos, Arkan, Rhoades, Swan and Townley

**Against:** Crs Adendorff and Cecato

**CARRIED**

**GENERAL MANAGER'S REPORTS****GM21/10 LOCAL GOVERNMENT ELECTIONS CARETAKER PERIOD POLICY****EXECUTIVE SUMMARY**

The Local Government Elections will be held on 4 September 2021. Council will enter the caretaker period from midnight Friday, 6 August 2021. Council has amended its Local Government Elections Caretaker Period Policy. This report seeks the adoption of the amended Local Government Elections Caretaker Period Policy.

**2021/145 RESOLVED (Cr Paul Amos / Cr George Cecato)**

That Council adopt the amended Local Government Elections Caretaker Period Policy.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**GM21/11 COUNCIL COMMITTEES - APPOINTMENT OF MEMBERS****EXECUTIVE SUMMARY**

Nominations to join Council's facility management committees require appointment by Council. This report is seeking the appointment of nominees for the following committees:

- Toormina Community Centre Facility Management Committee
- Coramba Community Hall Facility Management Committee

**2021/146 RESOLVED (Cr John Arkan / Cr George Cecato)**

That Council appoint:

1. James Plummer to the Toormina Community Centre Facility Management Committee
2. Matthew Begg to the Coramba Community Hall Facility Management Committee.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**GM21/12 COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT POLICY****EXECUTIVE SUMMARY**

Council has developed a draft Councillor Induction and Professional Development Policy. This policy provides details of induction and professional development available to the Mayor and Councillors. Whilst this policy was presented to Council at the 10 June 2021 meeting, a technical issue meant the policy did not get adopted. This report seeks the adoption of the Councillor Induction and Professional Development Policy.

**2021/147 RESOLVED (Cr Keith Rhoades / Cr John Arkan)**

That Council adopt the Councillor Induction and Professional Development Policy.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**DIRECTORATE REPORTS - BUSINESS SERVICES****BS21/34 MONTHLY FINANCIAL PERFORMANCE REPORT FOR THE MONTH ENDED 31 MAY 2021****EXECUTIVE SUMMARY**

This report presents the Monthly Financial Performance Report for the month ended 31 May 2021. The report provides information on the actual to budget position at the financial statement level and capital expenditure reports for the current financial year. As at 31 May 2021, the budget year to date surplus after capital revenue is \$22.3 million with the actual year to date surplus being \$26.9 million.

The explanation of year to date variances is contained within the Income Statement commentary under Variance Comments for variances greater than 10%. There are individual recurrent revenue sources with variances but overall recurrent revenue is on track, similarly for recurrent expenditure.

The capital expenditure target for the current financial year is \$81.5 million with \$50.4 million expended to the end of May 2021.

**2021/148 RESOLVED (Cr George Cecato / Cr Michael Adendorff)**

That Council note the Monthly Financial Performance Report for 31 May 2021.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**BS21/35 GRANTING OF VOLUNTARY PENSION REBATES FOR 2021/22**

**EXECUTIVE SUMMARY**

The Local Government Act 1993 (the Act) provides that the Council must grant a mandatory rebate to eligible pensioners for rates and charges. Council is then reimbursed by subsidy payment for a proportion of the amount rebated. Section 582 of the Act provides that Council may grant an additional voluntary pensioner rebate which this report outlines.

Since 1997 Council has granted additional voluntary pensioner rebates to eligible pensioners in respect of the Environmental Levy and Domestic Waste Charges. The granting of these additional rebates is resolved by Council on an annual basis and is provided for in the 2021/22 budget at a cost of \$656,000.

**2021/149 RESOLVED (Cr John Arkan / Cr George Cecato)**

That Council:

1. Grants a voluntary rebate under Section 582 of the Local Government Act in 2021/22 to eligible pensioners in respect of the Environmental Levy and Domestic Waste charges. The level of rebate to be:
  - 1.1. In the case of the Environmental Levy – the amount that is the difference between 50% of the sum of the ad valorem rate and the Base Amount, and the mandatory rebate to be applied under Section 575 of the Local Government Act.
  - 1.2. In the case of the Domestic Waste Charge – the amount that is the difference between \$87.50 and the mandatory rebate to be applied under Section 575 of the Local Government Act.
2. Notes the provision of \$656,000 in the 2021/22 budget to meet the cost of providing voluntary pension rebates.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**BS21/36      DRAFT PLAN OF MANAGEMENT - NORTH COAST REGIONAL BOTANIC GARDEN****EXECUTIVE SUMMARY**

Council has a statutory obligation under both the *Crown Land Management Act 2016* (CLM Act) and the *Local Government Act 1993* (LG Act) to adopt Plans of Management (PoMs) for all Crown reserves that are classified as 'community' land and for which Council has been appointed land manager.

A draft PoM for the North Coast Regional Botanic Garden (Attachment 1) has been finalised following wide consultations across multiple groups of Council, the Friends of the North Coast Regional Botanic Garden Inc. and the North Coast Regional Botanic Garden (NCRBG) Advisory Committee. It is now ready for consideration by Council and if agreed, a resolution made to refer the document to the Division of Crown Lands within the Department of Planning, Industry and Environment (DPIE) for its approval, prior to it being publicly exhibited. This step is compulsory as the Crown (being the landowner) must be given the opportunity to provide input into the draft PoM prior to it being placed on public exhibition. So too is it a requirement that Native Title Manager advice (Attachment 2) be considered by Council prior to the draft PoM being referred to DPIE.

After DPIE have reviewed and approved the draft PoM, it must be publicly exhibited for not less than 28 days and the opportunity for submissions to be made over a period of not less than 42 days. The draft PoM, including any minor revisions resulting from public exhibition, will then be presented to Council for formal adoption. If revisions post public exhibition are significant it must be referred to DPIE a second time.

DPIE has also recently advised all Councils in NSW that the statutory timeframe for the adoption of PoMs, has been repealed. However, the statutory obligation referred to above is still in place and the regulatory amendment does not allow Council to grant anything other than short term licences in reserves, where there is no PoM in place – hence the need to continue with the program to prepare and adopt a PoM for all reserves.

**2021/150    RESOLVED (Cr John Arkan / Cr Sally Townley)**

That Council:

1. Refer the draft Plan of Management for the North Coast Regional Botanic Garden to the Crown Lands Division of the Department of Planning, Industry and Environment to obtain approval to place the document on public exhibition.
2. Place the draft Plan of Management for the North Coast Regional Botanic Garden on public exhibition for a period of at least 42 days once approval is received and to accept public submissions over this period.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**



**BS21/37 SALE OF COUNCIL PROPERTY AT 215A HARBOUR DRIVE, COFFS HARBOUR****EXECUTIVE SUMMARY**

Council resolved on 14 May 2020 to sell the property at 215A Harbour Drive, Coffs Harbour, currently used for the Coffs Harbour Museum. The sale is part of the funding model for the Cultural and Civic Space Project in Gordon Street, Coffs Harbour.

Council has held the property since October 2010 when it was purchased and the property has since operated as a museum. The property is described as Lot 101 DP 1041655 and has a site area of some 1,731 square metres. The lettable area of the main building is approximately 251 square metres. The property is listed as an item of significant Local Heritage under the provisions of Coffs Harbour LEP 2013.

Council considered an offer for the sale of the property of \$950,000 excluding GST at its meeting of 8 October 2020 but resolved at the time not to accept the offer. Council then received an increased offer of \$1,000,000 excluding GST for the purchase of the property, which was in line with a recent independent valuation that was commissioned by Council. Council considered this offer at its meeting of 25 February 2021, however, Council at this time did not accept the offer. A Notice of Motion followed and requested that a restriction on the use of the land be created which reinforced the local heritage significance of the buildings on the site and Council resolved on 11 March 2021 to seek to place a protective restriction on the Museum building to protect its heritage values.

Council's solicitors have now drafted an appropriate covenant to be placed on the property to reflect the Council resolution of 11 March 2021 as shown in Attachment 1 to this report.

The contract for the sale of the property has been updated with the proposed covenant and based on this contract Council has now received a firm offer of \$1,000,000 exclusive of GST for the property. The offered price is considered fair and reasonable and in line with current market conditions. The property has been extensively exposed to the market and although other offers have been received, all have been below the above offer. It is recommended that Council accept the offer.

Coffs Harbour Council as part of the sale will continue to occupy the property and will enter into a 3-year lease with 3 x 1 year options for continuing tenure from the date of transfer initially at a rental of \$60,500 per annum net.

**MOTION (Cr Denise Knight / Cr George Cecato)**

That Council:

1. That Council register a covenant on the Title of 215A Harbour Drive, Coffs Harbour as drafted and shown as Attachment 1 to this report prior to executing a contract for the sale of the property.
2. Approve the sale of Lot 101 DP1041655, 215A Harbour Drive, Coffs Harbour at the agreed price of \$1,000,000 exclusive of GST.
3. Note that each party will pay their own conveyancing costs in relation to the matter.
4. Authorise the General Manager to execute all documents necessary to facilitate the sale and registration of the proposed covenant and under the common seal of Council if required.
5. Authorise the General Manager to execute a lease for the property for a three year period.

**For:** Crs Knight, Adendorff, Amos, Cecato and Townley

**Against:** Crs Arkan, Rhoades and Swan

**MOTION PUT****2021/151 RESOLVED (Cr Paul Amos**

That the motion be put.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**MOTION****2021/152 RESOLVED (Cr Denise Knight / Cr George Cecato)**

That Council:

1. That Council register a covenant on the Title of 215A Harbour Drive, Coffs Harbour as drafted and shown as Attachment 1 to this report prior to executing a contract for the sale of the property.
2. Approve the sale of Lot 101 DP1041655, 215A Harbour Drive, Coffs Harbour at the agreed price of \$1,000,000 exclusive of GST.
3. Note that each party will pay their own conveyancing costs in relation to the matter.
4. Authorise the General Manager to execute all documents necessary to facilitate the sale and registration of the proposed covenant and under the common seal of Council if required.
5. Authorise the General Manager to execute a lease for the property for a three year period.

**For:** Crs Knight, Adendorff, Amos, Cecato and Townley

**Against:** Crs Arkan, Rhoades and Swan

**CARRIED**

**2021/153 RESOLVED (Cr Denise Knight / Cr Paul Amos)**

That items BS21/38 Sale of Council Property at 2 Castle Street, Coffs Harbour and BS21/39 Addendum to Sale of Council Property at 2 Castle Street, Coffs Harbour be deferred to Council Ordinary meeting of 22 July 2021, as adequate time was not available to review item BS21/39 Addendum to Sale of Council Property at 2 Castle Street, Coffs Harbour.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

Cr Townley left the meeting, the time being 7.06pm.

**BS21/38 SALE OF COUNCIL PROPERTY AT 2 CASTLE STREET, COFFS HARBOUR****EXECUTIVE SUMMARY**

Council resolved after previous resolutions on this matter at its meeting of 25 February 2021 to enter into negotiations with prospective purchasers for the sale of 2 Castle Street Coffs Harbour with a view to achieving a reasonable offer in line with market value.

2 Castle Street, Coffs Harbour, comprises a two level commercial office building with basement security car parking. The proposed sale forms part of the funding model for the Cultural and Civic Space Project in Gordon Street, Coffs Harbour.

Council has held the property since the mid 1980's at which time it was developed by Council and has since operated as Councils central administration building and chambers. The property is described legally as Lots 1 and 2 DP566885 and Lot 8 Section 6 DP 758258 and has a site area of some 3,038 square metres. The lettable area of the building is approximately 3,172 square metres and some 45 car spaces are located in a secure basement car park.

The offered price of \$7,250,000 plus GST is considered fair and reasonable and in line with current market conditions. The prospective purchaser is noted within Confidential Attachment 3 to this report. The property has been extensively exposed to the market and although other offers have been received, all have been below the current offer. It is recommended that Council accept the offer.

Coffs Harbour City Council as part of the sale will continue to occupy the whole of the property. This arrangement will be formalised upon settlement of the sale by Council entering into a 3-year lease with 3 x 1 year options for continuing tenure from the date of transfer initially at a rental of \$850,000 per annum on a net lease basis.

**RECOMMENDATION:**

Deferred as per Resolution No. 2021/153.

**BS21/39 ADDENDUM TO SALE OF COUNCIL PROPERTY AT 2 CASTLE STREET, COFFS HARBOUR****EXECUTIVE SUMMARY**

Council is in receipt of a further offer for the sale of the Lots 1 and 2 DP 566885 and Lot 8 Section 6 DP 758258 known as 2 Castle St, Coffs Harbour, details can be found in the confidential attachment.

**RECOMMENDATION:**

Deferred as per Resolution No. 2021/153.

**DIRECTORATE REPORTS - SUSTAINABLE COMMUNITIES**

Cr Rhoades declared an interest in the following item, vacated the chamber and took no part in the discussion or voting, the time being 7.06pm.

**SC21/36 2021/2022 BUILDING TOGETHER: COMMUNITY INFRASTRUCTURE GRANTS PROGRAM****EXECUTIVE SUMMARY**

Council's 2021/22 Operational Plan allocates an amount of \$340,650 for the Building Together: Community Infrastructure Grants Program to fund community infrastructure projects. Council sought applications from not-for-profit organisations seeking to construct new public facilities or to refurbish existing infrastructure.

Eleven applications, requesting \$258,372 from the grant were received for proposed projects to the value of \$518,404.

Council considered all applications for capital funding in accordance with the assessment criteria and eleven applications (inclusive of project management and approvals) for \$190,650 are recommended for funding.

**2021/154 RESOLVED (Cr Paul Amos / Cr Tegan Swan)**

That Council approve the allocation of the Building Together: Community Infrastructure Grants Program totalling \$190,650 as follows:

Organisation	Proposed Project	Total Cost of Project	Requested Council Funding	Funding Recommended
1. Gumnut Cottage Inc.	'We grow, learn and play in our garden everyday' Renovation and redesign of the outdoor children spaces.	\$103,915	\$51,957	<b>\$51,957</b>
2. Coffs Harbour Yacht Club Inc.	Construction of an access ramp on the northern side of the Coffs Harbour Yacht Club to the first floor.	\$175,640	\$87,820	<b>\$5,000</b>
3. Eastern Dorrigo Community Hall & Showgrounds Management Committee	Removal of existing timber shelter and installation of a new outdoor shelter.	\$11,100	\$5,550	<b>\$5,550</b>
4. England's Park Tennis Club Inc.	Replacement of fencing around courts 5 & 6 with high quality fencing.	\$49,215	\$24,000	<b>\$24,000</b>
5. Rotary Club of Coffs Harbour Community Services Fund Inc.	Surf lifesaving rubber rescue tubes @ 12 locations.	\$30,000	\$15,000	<b>\$15,000</b>

6. South Coffs Community Gardens Inc.	20' Container with metal roof to store electric ride-on and to harvest rainwater.	\$7,088	\$3,500	<b>\$3,500</b>
7. Sawtell Golf Club Inc.	Construction of an access ramp and installation of automatic doors to the Clubhouse's main entrance.	\$24,000	\$12,000	<b>\$12,000</b>
8. Sawtell Toormina Sports & Recreation Club Inc.	Construction of a protective skillion roof over existing 3 containers and courtyard at Rex Hardaker Oval by the Coffs Harbour Dog Training Club.	\$14,032	\$7,000	<b>\$7,000</b>
9. Coffs Regional Community Gardens Inc.	'Fun & Bugs in the Garden' Construction of concrete footpath. The pad for toilet is not recommended for funding.	\$7,180	\$3,590	<b>\$3,000</b>
10. Westside Tennis Club Inc.	Refurbishment of kitchen and toilets.	\$50,324	\$25,000	<b>\$25,000</b>
11. Gamumbi Early Childhood Education Centre Inc.	'You'll be Floored' Project Replacement of flooring in the service areas and staff rooms.	\$45,910	\$22,955	<b>\$22,955</b>
Project Management				<b>\$3,688</b>
Provision for approvals under the Aboriginal Land Rights Act 1983, Native Title Act 1993 and National Parks and Wildlife Act 1974				<b>\$12,000</b>
<b>Total:</b>		<b>\$518,404</b>	<b>\$258,372</b>	<b>\$190,650</b>

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

Cr Rhoades returned to the meeting, the time being 7.08pm.

**SC21/37 BUSHFIRE RECOVERY ACTION PLAN 2020-2022 - QUARTERLY UPDATE  
MARCH AND JUNE 2021****EXECUTIVE SUMMARY**

Between October and December 2019, the Coffs Harbour Local Government Area (LGA) was directly impacted by three bushfires. In particular, the fast burning Liberation Trail fire posed an extreme risk to many communities within the LGA and the locality of Nana Glen was devastated on November 12. In total, seventeen dwellings were lost, seven homes damaged and a large number of buildings and infrastructure damaged.

The Bushfire Recovery Action Plan 2020-2022 summarises Council's response to the bushfire event and outlines the recovery process for bushfire affected residents, the Orara Valley community and the broader LGA.

This Plan has been prepared to provide an overview of the social, economic, environmental and infrastructure recovery activities and programs, including the allocation of State Government and Federal Government Disaster Recovery Funding Arrangements (DRFA).

This report provides an update from the March and June 2021 quarters on the progress of the plan highlighting the status of projects and any changes or amendments that were required.

**2021/155 RESOLVED (Cr John Arkan / Cr George Cecato)**

That Council note the Bushfire Recovery Action Plan 2020-2022 - Quarterly Update March and June 2021 (Attachment 1).

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**SC21/38 PLANNING PROPOSAL - 116 BRAFORD DRIVE, BONVILLE - PRE-EXHIBITION****EXECUTIVE SUMMARY**

An application has been received by Council to amend Coffs Harbour Local Environmental Plan (LEP) 2013 to reduce the minimum lot size applying to Lot 3 DP 1052184, 116 Braford Drive, Bonville to facilitate the subdivision of the land. The purpose of this report is to seek Council's endorsement to initiate a planning proposal (Attachment 1) to amend Coffs Harbour LEP 2013 to reduce the minimum lot size applying to the subject land from one hectare to 6,000m<sup>2</sup>.

**2021/156 RESOLVED (Cr John Arkan / Cr George Cecato)**

That Council:

1. Endorse and forward a planning proposal (Attachment 1) to reduce the minimum lot size for Lot 3 DP 1052184, 116 Braford Drive, Bonville to the NSW Department of Planning, Industry and Environment seeking a Gateway Determination.
2. Request that the Secretary of the NSW Department of Planning, Industry and Environment issue a written authorisation to Council to exercise delegation of the plan making functions under section 3.36(2) of the *Environmental Planning and Assessment Act 1979* in respect of the planning proposal.
3. Resolve to publicly exhibit the planning proposal and undertake government agency consultation in accordance with the Gateway Determination issued by the NSW Department of Planning, Industry and Environment.
4. Note that a further report will be brought back to Council for consideration following public exhibition of the planning proposal.
5. Inform the owners of the subject land and their consultant of Council's decision.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**DIRECTORATE REPORTS - SUSTAINABLE INFRASTRUCTURE****SI21/13 WASTE FACILITY - ODOUR UPDATE****EXECUTIVE SUMMARY**

The purpose of this report is to respond to Council's resolution at its Ordinary Meeting of 10 June 2021 and provide Council with an update on measures currently being implemented, the results of those measures and measures yet to be implemented at the Englands Road Waste Management Facility (the landfill) to control odour.

**2021/157 RESOLVED (Cr Paul Amos / Cr George Cecato)**

That Council note the report.

**The Motion on being put to the meeting was carried unanimously.**

**CARRIED**

**QUESTIONS ON NOTICE**

No questions on notice.

**MATTERS OF AN URGENT NATURE****MUN21/07 REGIONAL WASTE MEETINGS**

Cr Amos questioned when the waste meeting with Nambucca Valley Council and Bellingen Shire Council will occur.

The General Manager responded that a briefing note will be distributed to Councillors with that information shortly.

**CLOSE OF MEETING**

The Meeting closed at 7.12pm.

Confirmed: 22 July 2021

.....  
Denise Knight  
Mayor